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School Parental Involvement Policy

Part I. General Expectations

The Philadelphia Electrical and Technology Charter High School agrees to implement the following statutory requirements:

- The School District will put into operation programs, activities and procedures for the involvement of parents in all of its schools, consistent with section 1118 of the Elementary and Secondary Education Act (ESEA), Title I, Part A programs. Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.
- Consistent with section 1118, the School District will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.
- In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, the School District and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
- The school will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools for parent-related activities or other school-related activity as agreed upon between the parents and the school administration.
- The school will be governed by the following statutory definition of parental involvement, and expects that its Title I schools will carry out programs, activities and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring-

(A) that parents play an integral role in assisting their child's learning; (B) that parents are encouraged to be actively involved in their child's education at school;

(C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and an advisory committee to assist in the education of their child;

(D) the carrying out of other activities, such as those described in section 1118 of the ESEA.

The school district will inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Center in the State.

PART II. Description of how the school will implement the required District-Wide Parental Involvement Policy.

1. The Philadelphia Electrical and Technology Charter High School will take the following actions to involve parents in the joint development of its school-wide parental involvement plan under section 1112 of the ESEA:

- Back to School Night Meeting-Annually in September
 - Ratification of Joint Title 1 Plan
- Federal Programs Faculty/Family Meeting-Annually in January
 - Analysis of Plan/Performance Goals
- Committee Meetings-Annually in March, April, May
 - Development of New Plan
- Parent Orientation-August
 - Adjustments and Preparation of Plan

2. The Philadelphia Electrical and Technology Charter High School will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:

- Back to School Night Meeting-Annually in September
 - Ratification of Joint Title 1 Plan
- Federal Programs Faculty/Family Meeting-Annually in January
 - Analysis of Plan/Performance Goals
- Committee Meetings-Annually in March, April, May
 - Development of New Plan
- Parent Orientation-August
 - Adjustments and Preparation of Plan

3. The school will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:

- Academic Dean- job responsibilities include implementation of effective parental involvement activities as it relates to student achievement. Surveying, phone conferences, in-person conferences and mailings are part of the methods of communication.

- Instructional Technology Coach-job responsibilities include training parents on efforts of technology aids to keep in contact with school administration and staff.

4. The Philadelphia Electrical and Technology Charter High School will coordinate and integrate parental involvement strategies in Title I Part A with parental involvement strategies under the following other programs: 21st Century Community Learning Center, by: ensuring topics are not duplicated and appropriate advertising is identified. CEO/Program Coordinators are always aware of supplementing vs. supplanting.

5. The Philadelphia Electrical and Technology Charter High School will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in order to assess its impact on family engagement in Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The School District will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.

1. The Philadelphia Electrical and Technology Charter High School will build the schools' and parents' capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:

A. The Philadelphia Electrical and Technology Charter High School, will provide assistance to parents, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph,

- the State's academic content standards;
- the State's student academic achievement standards;
- the states and local academic assessments including alternate assessments;
- the requirements of Title I, Part A;
- how to monitor their child's progress, and
- how to work with educators.

B. The Philadelphia Electrical and Technology Charter High School will, with assistance, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement by:

- a. Offering training on the weekend, in the evenings and during the workday in an effort to reach more parents.
- b. Using multiple modalities of communication
 - i. Website
 - ii. US Mail
 - iii. Text Messaging
 - iv. Email
 - v. Social Networks
 - vi. Student Delivery

- vii. Digital Curriculum
- viii. Additional Locations for Meetings (not in Center City)

C. The Philadelphia Electrical and Technology Charter High School will, with assistance, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools by: a.

Holding staff orientation upon hiring

- b. Annual staff training on proper communication
- c. Establishing goals for parent outreach
- d. Logging parent calls on PS/Administration monitoring of logs

D. The Philadelphia Electrical and Technology Charter High School will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with 21st Century and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children by: ensuring topics are not duplicated and appropriate advertising is identified. CEO/Program Coordinators are always aware of supplementing vs. supplanting.

E. The Philadelphia Electrical and Technology Charter High School will take the following actions to ensure that information related to the school and parent-programs, meetings, and other activities, is sent to the parents/ of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language that the parents can understand:

- a. All students complete a home language survey upon entry to identify parents' primary language. Use of Transact/ Google Translate is used to provide school materials in the families' primary language.
- b. School website is available in 12 languages, important materials are uploaded to the site and are also translatable.

PART III. School Wide Parental Involvement Policy Components

Philadelphia E&T is committed to parental involvement in many facets of school improvement and in conjunction with the school's Comprehensive Plan by:

- Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of the training;
 - o Parental surveying and faculty/family meetings
- Providing necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training; o The school offers materials for families to take home and offers training on parenting, financial literacy, tax preparation and more.
- Paying reasonable and necessary expenses associated with parental involvement activities, including transportation to enable parents to participate in school-related meetings and training sessions;
 - o School offers parents discounted or free parking at the surrounding parking lots as well as free tokens for transportation.

- Training parents to enhance the involvement of other parents;
 - o Parent-led committees to share the
- Arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school; in order to maximize parental involvement and participation in their children's education;
 - o Offering training on the weekend, in the evenings and during the workday in an effort to reach more parents.
 - o Using multiple modalities of communication
 - Website
 - US Mail
 - Text Messaging
 - Email
 - Social Networks
 - Student Delivery
 - Digital Curriculum
 - Additional Locations for Meetings (not in Center City)
- Adopting and implementing model approaches to improving parental involvement;
 - o As parent involvement can often be difficult, we are constantly researching new alternatives to engage our students' families.
- Establishing a district-wide parent advisory council to provide input on all matters related to parental involvement in Title I, Part A programs;
 - o The school has established a small committed group of parents who are an advisory council to the Federal Programs Coordinator.
- Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities;
 - o Through the school's Cooperative Education Program, community partnerships and business relationships are the cornerstone to our school's success. Creating a team approach to transitioning from childhood to adulthood is regularly a priority.
- Providing other reasonable support for parental involvement activities under section 1118 as parents may request.

PART IV. Adoption

This Philadelphia Electrical and Technology Charter High School, School Parental Involvement Policy has been developed jointly with, and agreed on with, parents.

The school will distribute this policy to all parents on or before September 30, 2023